

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

MAY 21, 2015

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Siciliano
Deputy Mayor Garofalo
Councilmember(s) Long and Schepiga

Absent: Councilmember Evans

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 30, 2014.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of May 21, 2015, unless otherwise noted (*):

PROCLAMATION: Towne Hardware

Public Questions:

CONSENT AGENDA:

RESOLUTIONS:

15-101 Accepting Performance Guarantees for the following:

a. Block 215, Lots 3 and 3.01, 1021 Highway 35 North, Outfront Media

Andrew Brannen, Township Manager, said the purpose of the performance guarantee is for the installation of an electronic sign on said property.

15-102 Authorizing Developer's Agreements for the following:

a. Block 13, Lot 19, 244 Norwood Avenue, Deal Sephardic Youth Center, Inc.

b. Block 187, Lots 1 and 5, 100-1104 Highway 35, Wegmans Food Markets, Inc.

Mr. Brannen said that Wegmans will be increasing the size of their liquor store

Mr. Brannen stated that the requested had posted permit fees for two freestanding signs but then withdrew the application entitling them to a refund of said fees.

15-104 Stating Compliance with Promulgation of Local Finance Board of the State of New Jersey Accepting the 2014 Annual Audit for the Township of Ocean

Mr. Brannen said that the 2014 Audit did not contain any recommendations and no material weaknesses were noted.

15-105 Authorizing the Purchase of Real Property known as Block 25, Lot 1, Monmouth Road from Congregation Torat El to the Township of Ocean

Mr. Brannen said that this resolution authorizes the Township to purchase a portion of Temple Torat El which will be utilized for additional parking for Town Hall.

ITEM FOR DISCUSSION:

SUBJECT: 2015 Capital Project Update

ACTION: Mr. Brannen reported on the status of the following projects:

- a. West Park Avenue Senior Center
 - Paving will be done on May 27, 2015
- b. Monmouth Road Paving Project has been completed.
- c. Sunset Avenue Road Project is completed.
- d. The Association of Youth Football wishes to place a storage shed behind the Municipal Gym

SUBJECT: Ordinance Revisions

ACTION: Mr. Brannen discussed the following ordinances:

- Sign Ordinance – discussion occurred with regard whether the Township should require the business owner to obtain a permit for a sign subsequent to their initial approval.
- Noise Ordinance – discussion occurred about modifying the existing ordinance, similar to the one utilized by Toms River Township, which was distributed to the Governing Body.
- Animal Ordinance – the issue with chickens and other livestock has surfaced again. It is believed that a surrounding community may have a sample ordinance that the Township can obtain and review for possible passage.
- CIS has determined that there are two Township stormwater systems located on the property at 777 West Park Avenue. Originally CIS was going to install a third one and connect it to the already existing one located in the center of the property. After further review, CIS may just abandon the Township one and install a free-standing system. If CIS decides to go this route, the Township will determine the size of the pipe. The cost, and who will be responsible to pay, will be determined at a later date.

COUNCIL REPORTS:

Councilmember Long asked Mr. Brannen to have Public Works look to fill a pothole at the intersection of Whalepond Road and Phoenix Pkwy.

Councilmember Long also mentioned that he believes it would be appropriate to formally name the Oakhurst Meeting Room after a prominent Ocean Township resident/family. He did not recommend any specific name but asked the Governing Body to consider the request.

Councilmember Schepiga reminded everyone that Memorial Day Services will be held on May 25, 2015 at 11:00 a.m. in front of Town Hall.

Deputy Mayor Garofalo said discussed the following items:

- He would like the Governing Body to pass a resolution at their Reorganization Meeting specifying the number of meetings that can be missed by a board Member before being removed.
- He would like the Township to review its Administrative Code and make any appropriate changes in an effort to bring about more efficiencies in its operation.
- Deputy Mayor Garofalo also discussed implementing a summer dress code for Council Meetings.
- Deputy Mayor Garofalo mentioned that he attended the Alliance meeting and was concerned that some of the programs being run by Human Services are being utilized by non-Ocean Township residents and should be run by Monmouth County, especially since Ocean Township does not receive any County subsidy.

Mayor Siciliano said that he will be meeting with Mayor Fernicola of Loch Arbour to discuss the future of both municipalities.

Mayor Siciliano also announced that Middlebrook Apartment will be installing outdoor exercise equipment on their property for use by their residents. They are also hoping to construct a walking trail.

The following individuals did not issue a report at this meeting:

Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager

PUBLIC COMMENTS:

Seeing that there were no Public Comments, Mayor read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

2. The general nature of the subject matter to be discussed is as follows:

- C1. Litigation – COAH
- C2. Contract – Health Benefits

3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.

4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Garofalo	Councilman Evans	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve			X		
Motion to Second	X				
Approved	X		X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused		X			

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Garofalo	Councilman Evans	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve	X				
Motion to Second				X	
Approved	X		X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused		X			

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk