

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

JUNE 4, 2015

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Siciliano
Deputy Mayor Garofalo
Councilmember(s) Long

Absent: Councilmembers Evans and Schepiga

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 30, 2014.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of June 4, 2015, unless otherwise noted (*):

Public Questions:

MINUTES:

May 7, 2015 - Workshop and Public Meetings
May 21, 2015 - Workshop & Public Meetings

RESOLUTIONS:

15-106 Authorizing a Performance Guarantee Reduction for the following:

a) Block 33, Lots 72-77, Block 33.38, Lots 9-12, Extension of Finderne Street, Bevin Irvin Builders, Inc.

Andrew Brannen, Township Manager, said that this is a reduction of what was originally posted.

15-107 Approve the release of Closed Session Minutes from May 7, 2015 and May 21, 2015

15-108 Authorize the Receipt of Bids for the following:

a. 2015 Road Program

Mr. Brannen reported that the work associated with the 2013 road program is almost

Mr. Brannen asked that this item be removed from this Agenda as more information needs to be gathered prior to moving forward.

INDIVIDUAL ACTION:**VOUCHERS: \$****RESOLUTIONS:**

15-110 Authorize a service contract with Sun & Surf Enterprises, Inc., Jackson, NJ to provide lifeguard services for the 2015 pool season at a cost not to exceed \$95,000.00

Mr. Brannen discussed the difficulty in hiring lifeguards for the 2015 pool season necessitating the need to enter into a contract for lifeguard services.

15-111 Authorize a Ch. 159 Budget Amendment for the following:

a. Clean Communities Grant

Mr. Brannen said that the Township will be receiving \$66,000 from this Grant

15-112 Approve the submission and acceptance of the following Grant(s):

a. Monmouth County Recycling Stimulus Initiative Program Grant

Mr. Brannen said that the restrictions on the usage of said funds is open as long as it has something to do with recycling.

15-113 Authorize the maintenance agreement for the Police Department Live Scan Fingerprint machine

15-114 Authorize the Tax Collector to issue a refund for Block 40 Lot 18 due to a duplicate payment of 2nd quarter 2015 property taxes

15-115 Authorize a contract with Cooper Electric Supply for the installation of LED lighting at a cost not to exceed \$31,288.50

Mr. Brannen stated that there is a 50% rebate from the State of New Jersey on the cost for switching to LED's with additional savings coming over time.

ORDINANCES:**Adoption(s):****Introduction(s):**

Ord #2244 – (P.H. 6/18/15 Coaster)

Bond Ordinance providing for various capital improvements and appropriating \$2,338,172 therefor and authorizing the issuance of \$2,007,302 bonds or notes to finance a portion of the costs

ITEM FOR DISCUSSION:

SUBJECT: Asbury Park Detour Request

ACTION: Mr. Brannen said that after discussion with the Police Department, the original detour plan will remain in full force and effect. The change, as requested by Asbury Park, is denied.

SUBJECT: Traffic and Parking Update

ACTION: Mr. Brannen said that Seaview Orthopaedics is working on acquiring additional parking, therefore, he is not inclined to change the original parking

SUBJECT: Ordinance Revision Update

ACTION: Mr. Brannen said this matter was discussed by Mayor Siciliano earlier in the meeting.

SUBJECT: 2015 Budget Review

ACTION: Mr. Brannen said that discussion will be held at the next Workshop meeting concerning the Sewerage Authority and its impact on the municipal budget

SUBJECT: Professional Services Update

ACTION: Mr. Brannen discussed whether the Governing Body wished to receive Request for Proposals for certain professional service contracts for the upcoming year. After discussion, it was determined the Township would receive Requests for Auditing services, Banking Services and Bond Counsel.

SUBJECT: Board Appointment Update

ACTION: A current list of appointees, along with their terms, was distributed to the Governing Body to be utilized when making appointments.

SUBJECT: CDBG Application Update

ACTION: Mr. Brannen said he held the Citizen Participation Group regarding the 2016 Community Development Block Grant application. It came to light the Township will need more time to come up with the appropriate project to submit. Due to this update, resolution 15-109b will be removed from the Agenda.

SUBJECT: Joe Palaia Park Usage Policy

ACTION: Mr. Brannen and Councilmember Long discussed the request from a resident to put on "Plays in the Park" at Joe Palaia Park. The regulations are specific about the number of times a group could utilize the park. Also, Councilmember Long was concerned with the costs to the Township.

SUBJECT: Technical Review Committee Meeting

ACTION: Mr. Brannen said the first such meeting will be held on July 13 between 1pm – 4pm. In attendance will be the Director of Community Development, the Township Planner and Engineer and Mr. Brannen

COUNCIL REPORTS:

Mayor Siciliano has been approached by vendors who wish to advertise on the various Township-owned signs. In light of that, Mayor Siciliano distributed a current sign ordinance for everyones review. Further discussion will be held at a subsequent meeting.

The following individuals did not issue a report at this meeting:

- Deputy Mayor Garofalo
- Councilmember Long
- Martin Arbus, Esq., Township Attorney
- Andrew Brannen, Township Manager

PUBLIC COMMENTS:

Rob Acerra, Councilperson-Elect, asked Mr. Brannen to have someone investigate a complaint of loud music that is constantly being played at 489 Freehold street.

Seeing that there were additional Public Comments, Mayor read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – Sale of Real Property – Block 123, Lot 41
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor	Councilman	Councilman	Councilwoman	Mayor
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Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Garofalo	Councilman Evans	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve	X				
Motion to Second			X		
Approved	X		X		X
Opposed					
Not Voting/Recuse					
Absent/Excused		X		X	

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk