

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

November 12, 2015

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:00 p.m.

Present: Mayor Siciliano
Deputy Mayor Garofalo
Councilmember(s) Acerra, Long and Schepiga

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 30, 2014 and revised on November 2, 2015.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of November 12, 2015, unless otherwise noted (*):

Public Questions:

CONSENT AGENDA:

MINUTES:

October 15, 2015 - Workshop and Public Meeting Minutes

RESOLUTIONS:

15-195 Authorize the Release of Performance Guarantee(s) for the following:

- a. Block 47, Lot 7 - 207 Park Avenue - Paul & Lori Sutton
- b. Block 216, Lots 15 & 16 - 1501 Allen Avenue - LIPAC, LLC

Mr. Brannen said that the property referenced in Item b pertains to a self storage facility.

15-196 Authorize the Release of Maintenance Guarantee(s) for the following:

- a. Block 34, Lot 7 - 1606 Highway 35 - R & F Ocean Township, LLC

Mr. Brannen said the maintenance bond in question is for Raymour and Flanagan

15-197 Authorize the Release of a Landscape Bond for the following:

- a. Block 33.34, Lots 5 & 6 - 1705-1709 Highway 35 - Smart Access, LLC

15-198 Authorize the Assignment of a Developer's Agreement for the following:

- a. Block 182, Lots 81, 82, & 83 - 1200 Eagle Avenue - Eagle Ortho, LLC

15-199 Authorize the appointment of John Fuller as the Alternate #4 member of the Zoning Board of Adjustment

Mr. Brannen stated that Mr. Fuller is replacing Charles Theodora as Alternate No. 4.

15-200 Authorize the release of Closed Session Minutes from October 15, 2015

15-201 Authorize the submission of the following Grants:

- a. FY2016 Transportation Trust Fund - Sunset Avenue Phase VII (Priority One)
- b. FY2016 Transportation Trust Fund - Hope Road/Green Grove Road Phase I (Priority Two)

Mr. Brannen said that both Item A and B pertain to grants provided by the New Jersey Department of Transportation.

- c. Drive Sober and Get Pulled Over 2015 Year End Holiday Crackdown
- d. Monmouth County Department of Human Services - Level I Outpatient Services
- e. Monmouth County Department of Human Services - Level II.1 Intensive Outpatient Services
- f. New Jersey Department of Human Services - Parent-Child Visitation Services

INDIVIDUAL ACTION:

VOUCHERS: \$11,207,061.55

RESOLUTIONS:

15-202 Authorize the purchase of an unmarked police vehicle for the Criminal Investigation Bureau from Sansone Jr's 66 Automall, Neptune, NJ at a cost not to exceed \$11,060.00

Mr. Brannen stated that this vehicle will be utilized for investigations.

15-203 Award a contract to Carl Fraley and Son for the Removal of Composted Leaves at Joe Palaia Park for the two (2) year period July 1, 2015 through June 30, 2017

Mr. Brannen reported that the Township received two (2) bidders, which happened to be the same ones that responded the last time the Township went out to bid

15-204 Authorize the Transfer of Funds in accordance with N.J.S.A. 40A:5-58 and N.J.S.A. 40A:4-45.4a

15-205 Authorize the Tax Collector to refund taxes to the owner of Block 150.07, Lot 18 who has been declared a 100% Totally Disabled Veteran

ORDINANCES:**Adoption(s):**

Ord #2251 An ordinance amending and supplementing Chapter 21 – The Comprehensive Land Development Ordinance of the Township of Ocean

Mr. Brannen said that this ordinance pertains to a Family Affordable Housing development on Cindy Lane.

Introduction(s):

Ord #2250 A Bond Ordinance providing for various improvements, appropriating \$225,000 therefor, authorizing the issuance of \$213,750 bonds or notes to finance a portion of the costs and directing the Special Assessment of the costs

Ord #2252 An ordinance repealing Chapter 5, Section 5-13 (Ordinance #2195) Secondhand Dealers in its entirety and replacing it with "Dealers in Precious Metals and Other Secondhand Goods"

Mr. Brannen said that the new ordinance will allow the Township to participate in the Monmouth County rapid response program.

COMMENTS:

There were no Public Comments at this time.

COUNCIL REPORTS:

The following individuals did not issue a report at this meeting:

Deputy Mayor Garofalo
Councilmember(s) Acerra, Long and Schepiga
Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager

ITEM FOR DISCUSSION:

SUBJECT: Own Ocean Property Tax Reward Program Update

ACTION: Mr. Brannen said an advertisement will be placed on the billboard on Route 66 and Route 35 highlighting the program.

SUBJECT: Assessment Demonstration Project Update

ACTION: Mr. Brannen distributed an analysis concerning the process followed by the Township for both the Revaluation and the Demonstration Project.

Mr. Brannen explained that the Township would have been required to perform a complete town-wide revaluation which is what is currently being done by Realty Appraisals. This is not part of the Monmouth County Demonstration project.

The Township did accept formal proposals for the Demonstration Project but has not awarded a contract at this time.

SUBJECT: Ordinance Revision Update

ACTION: Mr. Brannen and Martin Arbus, Township Attorney, discussed an ordinance concerning a “no knock” policy, which the Township does not currently have. Also discussed was the current State law concerning sexually-oriented businesses, and the restrictions of same.

SUBJECT: Capital Project Update

ACTION: Mr. Brannen said parking lot renovations have still not started as the Township is waiting for approval from the Monmouth County Planning Board

With regard to the 2016 Road Program, the work will now include the purchase and installation of six (6) Manufactured Treatment Devices at Deal Lake. Due to this additional work, one of the Alternates originally listed in the bid specifications will not be done.

Deputy Mayor Garofalo stated he believed it is important to create a public access roadway to Deal Lake from the Township.

Mr. Brannen said the Township will be accepting bids for line-stripping on November 18, 2015, which will also include installing bike lanes on Logan Road.

SUBJECT: 2016 Budget Update

ACTION: Mr. Brannen gave an update on the budget calendar. The meetings with the Department Heads have already been completed. The Public Hearing on the Budget is scheduled for November 23, 2015 from 1:00 p.m. to 4:00 p.m.. The 2016 Budget will be delivered to the Governing Body no later than January 15, 2016.

SUBJECT: Animal Control Update

ACTION: Mr. Brannen introduced Doris Lin and Nancy Ehrlich who discussed the options for controlling the deer population in the Township. Among other items, Ms. Lin and Ms. Ehrlich stated that there are three (3) way to help control the deer would be to install signage in and around Joe Palaia Park, to install reflectors and to perform various fertility control methods on the deer.

The Council will take the information provided under advisement and further discussions will occur concerning this matter.

SUBJECT: Rezoning Request – Block 22, Lot 87 – 288-290 Norwood Avenue

ACTION: Martin Arbus, Township Attorney, requested this matter be discussed in Closed session.

PUBLIC COMMENTS:

Seeing that there were no Public Comments, Mayor Siciliano read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Litigation – Police Department
 - C3. Contract – Township of Ocean Sewerage Authority
3. It is anticipated at this time that the Municipal Clerk shall review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		X			
Motion to Second			X		
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve	X				
Motion to Second		X			
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk