

**REGULAR MEETING MINUTES
SHADE TREE COMMISSION– TOWNSHIP OF OCEAN**

January 7, 2016

OAKHURST, NEW JERSEY

The Regular Meeting was held in the Second Floor, West Wing Conference Room, Town Hall, 399 Monmouth Road Oakhurst, NJ 07755 beginning at 7:00 p.m.

Present: Member(s) Von Gerichten, Pogwist, Johnson
Alternate(s) Gordon
Associate(s) Lutz

Absent: Member(s) Colten, Kliem,
Alternate(s)
Associate(s) Rogoff, Gulick

Others: Kate Maloney, Secretary

Statement of Compliance with Open Public Meetings Law:

Laurel Von Gerichten announced that the notice requirements of the Open Public Meeting Law for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the office of the Township Clerk on June 8, 2014.

REVIEW:

1. December 3, 2015 minutes
2. Agenda
3. Budget – No Updates
4. Correspondence – None

A motion to adopt the December 3, 2015 minutes was made by Ray Pogwist and seconded by Mary Johnson.

In Favor: Von Gerichten, Pogwist, Johnson, Gordon, Lutz
Opposed: None
Ineligible: None
Absent: Colten, Kliem, Rogoff, Gulick

ITEMS FOR DISCUSSION:

Members' CFMP Assignments - Timeline

- **Tree Related Ordinances – Ray**

Member Ray Pogwist explained that he will be focusing on the rules and ordinances regarding the planting of street trees and in the Right of Way. He will look to discuss this with Township Manager and Director of Community Development to determine the logic and reasoning behind the ordinances. He stated he will gather this information by next meeting.

- **Increase Forest Canopy – Maggie**

Chairwoman Von Gerichten announced to members that alternate Maggie Boyce has resigned from her position. She explained that her portion of the CFMP will be addressed with the tree sale in the spring.

- **Strengthen the Presence of the STC on Township Website – Norman**

Member Norman Colten was absent from the meeting. However, alternate Moshe Gordon volunteered to help with his assignment in order to have the website up and running before the tree sale in order to post links and announcements for residents.

- **Improve Communication between STC & Township – Laurel**

Chairwoman Von Gerichten stated she will be meeting with the Township Mayor and Manager to discuss how to improve communication between the Commission and the Township. She will ask for their assistance in getting the website up and running.

- **Increase Community Outreach – Mary**

Member Mary Johnson explained to members that she will look to set up the STC Facebook page. She stated she will post questions, informative articles, and upcoming events in order for the site to be interactive with residents. She will work with Gordon and Colten in order to have the STC Facebook link on the Township website.

- **Evaluate Current Hazard Tree Inventory – Hank**

Member Hank Kliem was absent from the meeting.

Arbor Day Tree Seedling Give-Away

Laurel Von Gerichten explained to members that the Shade Tree Commission will be having a seedling give-away for Arbor Day on April 29th for all third grade students at every Township Elementary School; both public and private. Member Ray Pogwist volunteered to get a head count for every school and once a figure is in place, Laurel will order the seedlings from the State of New Jersey Forestry Services. Von Gerichten explained that depending on how many students, they will look to order about 4 bundles each with 98 seedlings and will use the \$125 allotted in their budget. Members agreed that the seedlings will be delivered to Chairwoman Von Gerichten and members will volunteer to organize and distribute to the schools on the day of the give-away.

BUDGET:

The members reviewed the proposed 2016 budget to ensure there were enough funds for the upcoming year. The following was decided:

Meetings / Attendance / Mileage: \$700
Workshops / Outreach: \$500
Arbor Day Seedlings: \$125 (\$25 added to cover cost)
Memberships-NJ Tree Federation: \$150 (confirmed with S.T. Fed)
Deer Protection: \$500
Total: \$1950

A motion to approve the proposed 2016 budget was made by Laurel Von Gerichten and seconded by Ray Pogwist

In Favor: Von Gerichten, Pogwist, Johnson, Gordon Lutz
Opposed: None
Ineligible: None
Absent: Colten, Kliem, Rogoff, Gulick

CONCERNS:

ADJOURNMENT:

The meeting was adjourned at 8:02 pm.

Respectfully submitted,
Kate Maloney
Secretary