

**REGULAR MEETING MINUTES  
SHADE TREE COMMISSION– TOWNSHIP OF OCEAN**

**March 3, 2016**

**OAKHURST, NEW JERSEY**

The Regular Meeting was held in the Second Floor, West Wing Conference Room, Town Hall, 399 Monmouth Road Oakhurst, NJ 07755 beginning at 7:00 p.m.

**Present:** Member(s) Von Gerichten, Pogwist, Colten, Kliem, Johnson  
Alternate(s) Gordon  
Associate(s)

**Absent:** Member(s)  
Alternate(s)  
Associate(s) Rogoff, Gulick, Lutz

**Others:** Kate Maloney, Secretary  
Jack Kearns, Resident

**Statement of Compliance with Open Public Meetings Law:**

Laurel Von Gerichten announced that the notice requirements of the Open Public Meeting Law for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the office of the Township Clerk on June 8, 2014.

**REVIEW:**

1. February 4, 2016 minutes
2. Agenda
3. Budget – No Updates
4. Correspondence – None

A motion to adopt the February 4, 2016 minutes was made by Ray Pogwist and seconded by Mary Johnson.

In Favor: Von Gerichten, Pogwist, Colten, Kliem, Johnson, Gordon  
Opposed: None  
Ineligible: None  
Absent: Rogoff, Gulick

## **ITEMS FOR DISCUSSION:**

### **Tree Sale Update**

Laurel Von Gerichten announced to members that the Dept of Public works is to help with the Tree Giveaway on April 16<sup>th</sup>. She stated that she spoke with the Director of Public Works; Tom Crochet, who said he was willing to help in any way he could. It was decided that the DPW will pick up the 700 tree order on April 6<sup>th</sup> and store them in a cool, dark area until they are needed for separation on April 11<sup>th</sup>. Von Gerichten informed members that the Ocean Township Garden Club will meet that day at the West Park Rec. Center to help separate the trees into groups of the same species. She explained that the volunteers would need large amounts of newspapers to dampen in order to keep the trees hydrated as well as plastic bags to store them in. Members went on to discuss the details of the event such as hours of operation, plan of action for the day of the giveaway, and advertizing. Members agreed that the timeframe for the event will be between 10 am – 2 pm rain or shine and the name of the event is to be “Spring 2016 Ocean Township Tree Giveaway.” It was also agreed that in order for better organizing and distribution, an “order form” would be available on the Township website and Shade Tree website along with a list of tree types and descriptions before the giveaway for residents to fill out and bring with them. The Commission will also look to provide links to videos and website that offer helpful tips and information for planting the trees. Members decided that there would be a limit of 5 trees per residents and a limit of 2 per species. Members discussed having an announcement with the giveaway information sent to all local publications as well as to the Township schools. Chairwoman Von Gerichten suggested that an informational table for residents be at the event with homemade examples of deer protection.

### **Members’ CFMP Assignments – Timeline**

Due to time, this topic was tabled for next month’s meeting.

- Tree Related Ordinances – Ray
- Increase Forest Canopy –
- Strengthen the Presence of the STC on Township Website – Norman
- Improve Communication between STC & Township – Laurel
- Increase Community Outreach – Mary
- Evaluate Current Hazard Tree Inventory – Hank

### **BUDGET:**

### **CONCERNS:**

### **ADJOURNMENT:**

The meeting was adjourned at 8:00 pm.

Respectfully submitted,  
Kate Maloney

Secretary