

**SPECIAL MEETING MINUTES  
SHADE TREE COMMISSION– TOWNSHIP OF OCEAN**

**SEPTEMBER 23, 2013**

**OAKHURST, NEW JERSEY**

The Regular Meeting was held in the Manager’s Conference room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 7:00 p.m.

**Present:** Chairwoman Von Gerichten  
Member(s) Pogwist, Blejwas, Colten  
Associate Lutz

**Absent:** Member(s) Kliem  
Alternate Gordon  
Associate(s) Rogoff, Gulick

**Others:** Amanda Norakus, Secretary  
Mary T Johnson

**Statement of Compliance with Open Public Meetings Law:**

Laurel Von Gerichten announced that the notice requirements of the Open Public Meeting Law for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the office of the Township Clerk on June 7, 2013.

**ITEMS FOR DISCUSSION:**

**Hazard Tree Inventory Results and Recommendations**

The hazard tree inventory was conducted and submitted by Focus on Training USA LLC. The Shade Tree Commission members reviewed the results and shared their comments. In total there were sixty seven trees in quadrant two that were deemed an immediate hazard. A recommendation for removal was quoted for a total of 107 trees.

The members discussed sending out letters to homeowners notifying them of the results and recommendations. The details to be determined are whether to mail regular or certified, as well as when to initiate a follow up if the recommendation was followed.

**Review of Community Forestry Management Plan**

Three bids were submitted to create the community forestry plan. The members reviewed the bids and discussed their opinions.

Laurel Von Gerichten made a motion to allocate up to \$1500.00 for the project. It was seconded by Ray Pogwist.

In Favor: Blejwas, Pogwist, Von Gerichten, Colten  
Opposed: None  
Ineligible: Lutz  
Absent: Kliem, Rogoff, Gulick

### **2013 Budget**

The remaining 2013 budget was discussed. Laurel Von Gerichten made a motion to allocate up to \$400.00 for registration and gas reimbursement costs for the New Jersey Shade Tree Federation 88<sup>th</sup> annual conference. Ray Pogwist seconded the motion.

In Favor: Blejwas, Pogwist, Von Gerichten, Colten  
Opposed: None  
Ineligible: Lutz  
Absent: Kliem, Rogoff, Gulick

### **2014 Budget**

The members discussed proposing the following budget:

\$600.00 for meeting attendance/mileage  
\$300.00 for outreach workshop/talk  
\$2,500.00 for tree inventory  
\$125.00 memberships  
\$100.00 seedlings  
\$500.00 deer protection for trees

Laurel Von Gerichten made a motion to propose the budget as stated. Paul Blejwas seconded the motion.

In Favor: Blejwas, Pogwist, Von Gerichten, Colten  
Opposed: None  
Ineligible: Lutz  
Absent: Kliem, Rogoff, Gulick

### **Pilot Replanting Project**

The members discussed the getting the pilot replanting project started. They discussed the pros and cons of using either volunteers or a landscaping company. The idea to reach out to local corporations for group volunteers or donations was presented. Laurel Von Gerichten made a motion to allocate up to \$600.00 for either contract support or supplies for volunteers on the Ellen Court woods. Norman Colten seconded the motion.

In Favor: Blejwas, Pogwist, Von Gerichten, Colten  
Opposed: None  
Ineligible: Lutz  
Absent: Kliem, Rogoff, Gulick

Seeing there were no additional comments, a motion to adjourn was made by Laurel Von Gerichten; it was seconded by Norman Colten. The meeting was adjourned at 8:40 p.m.

In Favor: Blejwas, Pogwist, Von Gerichten, Colten

Opposed: None

Ineligible: Lutz

Absent: Kliem, Rogoff, Gulick

Respectfully submitted,  
Amanda Norakus  
Secretary