

**REGULAR MEETING MINUTES
SHADE TREE COMMISSION- TOWNSHIP OF OCEAN**

July 10, 2014

OAKHURST, NEW JERSEY

The Regular Meeting was held in the Turner House Conference Room, Ocean Township Library, 701 Deal Road, Ocean Township, NJ 07712 beginning at 7:00 p.m.

Present: Chairwoman Von Gerichten
Member(s) Pogwist, Colten, Johnson
Alternate(s) Gordon
Associate(s) Stroebel

Absent: Member(s) Kliem
Associate(s) Lutz, Rogoff, Gulick

Others: Kate Maloney, Secretary
Maggie Boyce, Resident

Statement of Compliance with Open Public Meetings Law:

Laurel Von Gerichten announced that the notice requirements of the Open Public Meeting Law for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the office of the Township Clerk on June 7, 2013.

REVIEW:

1. June 12, 2014 minutes
2. Agenda
3. Budget – No Updates
4. Correspondence – None

A motion to adopt the June 12, 2014 minutes was made by Ray Pogwist and seconded by Laurel Von Gerichten.

In Favor: Pogwist, Von Gerichten, Colten, Johnson, Gordon
Opposed: None
Ineligible: None
Absent: Rogoff, Kliem, Gulick, Lutz

ITEMS FOR DISCUSSION:

Tree Sale Planning for Spring, 2015

Laurel Von Gerichten discussed the progress of the Tree Sale for 2015. She stated that she met with the Township Manager, Andrew Brannen, who expressed concern about the purchasing of trees not from local nurseries and inquired about the purchase of container trees as well. Von Gerichten explained that local nurseries have very few options for bare-root trees and member, Norman Colten, explained that while container trees are more accessible, the bare-roots are better established and easier to manage. Member, Mary Johnson, suggested a compromise of ordering both container and bare-root trees. Von Gerichten explained that the order must be placed as soon as possible and members agreed that they will place the order and, if time available, will amplify the order with container trees. As of now, the order will consist of approximately 90 small trees (less than 25ft), 40 medium trees (less than 40ft), and 140 large trees (more than 40ft) totaling 270 trees for \$7,400; which is under the allotted \$7,500 budget.

Community Forestry Management Plan: Decision Matrix

Members reviewed the updated decision matrix for the Community Forestry Management Plan. There was only one correction to be made. Von Gerichten indicated that the Certified Tree Expert (if involved) should give a recommendation along with the township. Members agreed that there should be a connecting line from “request evaluation by a certified tree expert (CTE)” to “make a decision.”

Community Forestry Management Plan: Budget

Member, Norman Colten, explained that he was still in contact with the Department head, Tom Crochet, of the Department of Public Works regarding their budget for trees; labor & equipment for brush and leaf clean up, tree pruning, and tree planting. He will also be in contact with the Township Financial Advisor as well as the Township Manager for figures on the budget. Colten is also working on the editing of the “annual budget” summary; separating it into two sections one: on the Shade Tree budget and the other on Dept of Public Works.

Status of Old Oak Park

Member, Mary Johnson updated the members on the order status for Old Oak Park. Letters to local nurseries regarding estimates and bids were drafted and are ready to be sent out. Secretary, Kate Maloney, agreed that she will be the contact for the estimates and will inform Mary Johnson of the requests once returned. Johnson detailed the types of trees requested; chestnut oak, white swamp oak, scarlet oak, red oak, and beech. Member Norman Colten expressed concern about

“fall dig hazard”, in which certain types of trees should not be dug from the field in the fall. The bids should specify that a tree that is classified as a “fall dig hazard” should have been dug in the spring for fall planting. Since Quercus (oak) and Fagus (beech) species are fall dig hazards, the trees in the bid should all have been dug in the spring.

and whether these types of trees were to be dug up in the Spring and planted in the Fall. Members agreed that for best results, the trees requested should be as such.

Tree Order for Intermediate School

Mary Johnson updated members on the order status for the Intermediate School as well. It is in the similar stage of sending out letters requesting estimates and bids. The tree type requested is white oak.

August Meeting

Member, Ray Pogwist, made a motion to cancel the August meeting due to scheduling and lack of quorum.

In Favor: Pogwist, Von Gerichten, Colten, Johnson, Gordon
Opposed: None
Ineligible: None
Absent: Rogoff, Kliem, Gulick, Lutz

The meeting was adjourned at 7:58 pm.

Respectfully submitted,
Kate Maloney
Secretary