

**REGULAR MEETING MINUTES
SHADE TREE COMMISSION– TOWNSHIP OF OCEAN**

February 5, 2015

OAKHURST, NEW JERSEY

The Regular Meeting was held in the Turner House Conference Room, Ocean Township Library, 701 Deal Road, Ocean Township, NJ 07712 beginning at 7:00 p.m.

Present: Chairwoman
Member(s) Pogwist, Johnson
Alternate(s) Gordon, Boyce
Associate(s) Lutz

Absent: Chairwoman Von Gerichten
Member(s) Colten, Kliem
Associate(s) Rogoff, Gulick

Others: Kate Maloney, Secretary
Jack Kearns, Resident

Statement of Compliance with Open Public Meetings Law:

Ray Pogwist announced that the notice requirements of the Open Public Meeting Law for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the office of the Township Clerk on May 2, 2014.

REVIEW:

1. January 8, 2015 minutes
2. Agenda
3. Budget – No Updates
4. Correspondence – None

A motion to adopt the January 8, 2015 minutes was made by Mary Johnson and seconded by Maggie O’Grady Boyce.

In Favor: Pogwist, Gordon, Johnson, Boyce
Opposed: None
Ineligible: Lutz
Absent: Von Gerichten, Colten, Kliem, Rogoff, Gulick

ITEMS FOR DISCUSSION:

Tree Sale

Due to illness, Chairwoman Von Gerichten was absent from the meeting, but was able to relay new information to member, Ray Pogwist about the upcoming sale. Pogwist explained that Von Gerichten received a response from Fernbrook Nursery and was informed that they had all species available except single-stem River birch and each tree would be \$8.50. Pogwist explained to members that the other nursery, Pinelands, had all species except Swamp white oak and Cypress and each tree would be \$8.75. Members discussed the possibility of ordering from both nurseries, but agreed that the Department of Public Works would need to be informed and decide if they would be able to pick up the orders from both locations. The issue was tabled until next meeting. Member, Pogwist also stated that Chairwoman Von Gerichten received a response from Pinelands Nursery in regards to the Tubex deer protection. He explained that the Tubex can still fit around the tree without disturbing the branches which was a concern to members. The product comes in bundles of 5 at \$18.15 per bundle and would require 1 oak stakes per tree at \$1.62. The members discussed the possibility of purchasing the product, but the matter was tabled until next meeting. Member, Moshe Gordon explained to members that he was working on the Tree Sale Flyer and would be meeting with the Township to post this, the tree list, and planting instructions to the Township's website. Alternate, Maggie Boyce suggested the same information be posted to the Township Schools' interactive parent/student website, "web backpack." Pogwist stated that along with these websites, he will look into advertising the sale through local newspapers and blogs; The Coaster, Asbury Park Press, Atlanticville, Word on The Shore, etc. He also stated he will go to local radio stations to spread the word; 107.1 The Breeze, 94.3 The Point, NJ 101.5, etc. Boyce brought up the idea of giving out brochures the day of the sale and explained they were available to order. The subject was tabled until the next meeting.

Annual Report

Members reviewed the Shade Tree Annual Accomplishment Report for 2014. The report included a list of all active members, training/professional development, public education/outreach, and a list of Community Stewardship Incentive Programs that the commission carried out throughout the year. The Annual Report is to be submitted to the Community Forestry program by February 15.

NJ Shade Tree Federation Dues

Members discussed rejoining the NJ Shade Tree Federation for 2015. Member Ray Pogwist stated that the dues would be \$125 out of the allotted \$150 from the budget.

In Favor: Pogwist, Gordon, Johnson, Boyce
Opposed: None
Ineligible: Lutz
Absent: Von Gerichten, Colten, Kliem, Rogoff, Gulick

Goals for 2014 – CFMP

This topic was not discussed at the meeting. It was tabled until next month.

The meeting was adjourned at 7:53 pm.

Respectfully submitted,
Kate Maloney
Secretary