

**REGULAR MEETING MINUTES
SHADE TREE COMMISSION– TOWNSHIP OF OCEAN**

May 7, 2015

OAKHURST, NEW JERSEY

The Regular Meeting was held in the Second Floor, West Wing Conference Room, Town Hall, 399 Monmouth Road Oakhurst, NJ 07755 beginning at 7:00 p.m.

Present: Chairwoman Von Gerichten
Member(s) Pogwist, Kliem, Colten
Alternate(s) Boyce, Gordon
Associate(s)

Absent: Member(s) Johnson
Alternate(s)
Associate(s) Rogoff, Gulick, Lutz

Others: Kate Maloney, Secretary
Tom Crochet, Director of Public Works

Statement of Compliance with Open Public Meetings Law:

Laurel Von Gerichten announced that the notice requirements of the Open Public Meeting Law for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the office of the Township Clerk on May 2, 2014.

REVIEW:

1. April 2, 2015 minutes
2. Agenda
3. Budget – No Updates
4. Correspondence – None

A motion to adopt the April 2, 2015 minutes was made by Laurel Von Gerichten and seconded by Maggie Boyce.

In Favor: Von Gerichten, Pogwist, Kliem, Colten, Boyce, Gordon
Opposed: None
Ineligible: None
Absent: Johnson, Lutz, Rogoff, Gulick

ITEMS FOR DISCUSSION:

Tree Sale – Lessons Learned

Chairwoman Von Gerichten explained to members that while the Sandy Recovery Tree Sale was successful, there were many issues that arose before, during, and after. Members discussed ideas of how to have the next sale run more smoothly. Von Gerichten suggested that the record keeping and order forms from residents be kept alphabetically in order to better navigate through orders. She also stated that member Mary Johnson made a suggestion during the sale that the resident should receive a confirmation letter before the sale with the list of trees requested and have the residents bring those confirmation forms to the sale. Member Hank Kliem suggested that for the next tree sale, the nursery should include both the trees ordered with proper identification as well as delivery. He stated that the trees should be delivered and stored in the area that the tree sale will be held. If it were to be at the Community Pool Club again, they could be stored behind the fenced in area with permission from the Rec Center.

Tree List for Shade Tree Removal – Pending Approval

Member Hank Kliem reviewed with members the list of trees to be removed from Township property. Most of the trees that he and Laurel Von Gerichten inspected were either dead/dying or severely damaged. Kliem suggested that members inspect two areas; the vacant lot at the southeast corner of Dow Avenue and Finderne Street and the Senior Center on West Park Avenue, in order to see if there are any that can be saved. Members discussed how the Shade Tree Commission could be more involved in the tree removal of both residents' and town property. Tom Crochet, Director of Public Works, explained that the DPW could use the same procedure as residential properties with tree removal issues in order to notify the Shade Tree Commission about possible tree removals on township property.

Shade Tree Education for Residents

Chairwoman Von Gerichten discussed with members the possibility of having of Fall Workshop or guest speaker in order to better educate residents on Shade Trees. She explained that this would be to encourage residents to plant larger trees and to inform them of the benefits of larger trees. Members discussed possible outlets and suggested to get in touch with speakers at Rutgers University or to see if local nurseries would be interested in speaking.

Sharing Tasks among Commissioners

Members discussed the tasks and responsibilities of the Commission and Chairwoman Von Gerichten explained that she will be delegating more tasks to each of the members in order to best keep organized and productive.

CONCERNS:
ADJOURNMENT:

The meeting was adjourned at 8:01 pm.

Respectfully submitted,
Kate Maloney
Secretary