

**REGULAR MEETING MINUTES
SHADE TREE COMMISSION– TOWNSHIP OF OCEAN**

November 5, 2015

OAKHURST, NEW JERSEY

The Regular Meeting was held in the Second Floor, West Wing Conference Room, Town Hall, 399 Monmouth Road Oakhurst, NJ 07755 beginning at 7:00 p.m.

Present: Chairwoman Von Gerichten
Member(s) Colten, Kliem, Johnson
Alternate(s) Boyce, Gordon
Associate(s) Lutz

Absent: Member(s) Pogwist
Alternate(s)
Associate(s) Rogoff, Gulick

Others: Kate Maloney, Secretary
Tom Crochet, Director of Public Works

Statement of Compliance with Open Public Meetings Law:

Laurel Von Gerichten announced that the notice requirements of the Open Public Meeting Law for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the office of the Township Clerk on June 8, 2014.

REVIEW:

1. October 1, 2015 minutes
2. Agenda
3. Budget – No Updates
4. Correspondence – None

A motion to adopt the October 1, 2015 minutes was made by Mary Johnson and seconded by Laurel Von Gerichten

In Favor: Von Gerichten, Colten, Kliem, Johnson, Boyce, Gordon, Lutz
Opposed: None
Ineligible: None
Absent: Pogwist, Rogoff, Gulick

ITEMS FOR DISCUSSION:

Shade Tree Federation Conference

Chairwoman Von Gerichten explained that none of the members attended the STF Conference scheduled for Oct 23rd and 24th. She advised that there was still the \$300 remaining that was allocated at last month's meeting. Alternate Maggie Boyce suggested that the \$300 be used for fertilizer for the damaged trees in the park along N Edgemere Drive. A motion to approve the proposed \$300 for the trees was made by Laurel Von Gerichten and seconded by Mary Johnson.

In Favor: Von Gerichten, Johnson, Colten, Kliem, Boyce, Gordon, Lutz
Opposed: None
Ineligible: None
Absent: Pogwist, Rogoff, Gulick

Hazardous Tree Inventory Letter

Laurel Von Gerichten explained to members that she met with the Township Manager, Andrew Brannen to receive an update on the responses from homeowners about the hazardous tree letters. She informed the Commission that 5 residents had questions about which tree the letter was referring to. It was decided at that meeting that the Shade Tree Commission will go out and inspect the questioning properties to determine the tree. It was also decided that if the Shade Tree Commission could not indicate the correct tree, the Township will hire a Certified Tree Expert to inspect. Von Gerichten went on to explain that the Township will handle any issues that residents may have with the letters as well.

Members' CFMP Assignments

- Tree Related Ordinances – Ray
Member Ray Pogwist was absent from this meeting.
- Increase Forest Canopy – Maggie
Alternate Maggie Boyce discussed her portion with members and stated that she has been having a difficult time trying to get in touch with the proper school officials for the possibility of planting on school grounds. She went on to explain that she will look to meet with Hank Kliem and Tom Crochet of the Dept of Public Works to determine the best possible placement for the meadow and trees in the open field on Monmouth Road next to the White House. Members suggested that she find a survey of the open space and sketch a placement plan to show where she would want to place the trees and can work with the DPW if changes need to be made.
- Strengthen the Presence of the STC on Township Website – Norman
Member Norman Colten stated that he has been working on the Commission's presence on the Township website. He stated that he will look to add more information on the Commission itself as well as links for upcoming events by the Commission. He asked members to send him any

useful and informative links that he can include on the Commission's webpage. Member Mary Johnson volunteered to send him links of articles that she has found that would be helpful for residents.

- Improve Communication between STC & Township – Laurel

Chairwoman Von Gerichten explained that she has been working on her portion of the CFMP by sending an email to Commission members to join in an inspection requested by the Township. Member Maggie Boyce accompanied Von Gerichten on the inspection and found it to be an educational experience. Von Gerichten will continue, when receiving a request from the Township for a tree inspection, to invite other members of the Commission to join in the inspection.

- Increase Community Outreach – Mary

Member Mary Johnston informed the Commission that The Coaster printed one of her article submissions about tree protection. She will look to post new articles in the upcoming months possibly on fertilizing. Chairwoman Von Gerichten suggested she look into articles on using leaves as mulch; "Love 'em and leave 'em." Members suggested that she include "go to Township website for more information" and should send Norman Colten the links to post.

- Evaluate Current Hazard Tree Inventory – Hank

Member Hank Kliem advised he was still working on his portion.

CONCERNS:

Von Gerichten informed the members that the local Girl Scout Unit is hosting a meeting and invited members to speak about "using resources wisely." She advised that if anyone was interested, to contact her.

ADJOURNMENT:

The meeting was adjourned at 7:55 pm.

Respectfully submitted,
Kate Maloney
Secretary