

In-Ground Pool

Township of Ocean

Monmouth County

399 Monmouth Road
Oakhurst NJ 07755-1589

Ronald Vigliotti
Construction Official



Construction Code
Enforcement

732-531-5000
FAX 732-531-7696

**BEFORE ANY PERMITS WILL BE ISSUED FOR
AN INGROUND POOL,
THE FOLLOWING CONDITIONS MUST BE MET:**

1. Complete all required permit application forms and seal as required.
2. Submit two (2) sets of sealed construction plans including all mechanical drawings (Electrical, Plumbing and Fire). In addition, you will need to include a separate plumbing permit for the cover for the main drains. A permit for a pool-code fence must be included in the application packet. This fence shall not be less than four feet in height, completely enclosing the below-ground pool. Each gate shall be self closing and latching.
Submit Tree Removal Permit if trees are to be removed from the lot. A survey of the property, indicating the trees to be removed. This permit application must be submitted along with a mitigation plan or donation to the Shade Tree Fund.
3. Submit two (2) original sealed property surveys showing the proposed pool location, setback to property lines and existing & proposed grading elevations and location of the proposed or existing pool-code fence. Both of these surveys must be submitted to the Building Department with a check in the amount of \$250.00. (One of these copies will be forwarded to engineering for review.) Any re-submittals to engineering will incur a \$75.00 fee. *See attached for additional detail.*
4. In addition to the required fee of \$250.00 for the grading plan review & site visit, you are also required, prior to obtaining final inspection and Certificate of Approval, to pay the fee of \$250.00 for the As-Built review & site visit. (See page 2 for detail)
5. All contractors must be registered by the State of New Jersey as Home Improvement Contractors and must submit a copy of their current license. This should be submitted with the original permit application.

The information listed above is for your reference in submitting your permit applications. Each project is different and may required additional information.

In-Ground Pool

Township of Ocean

Monmouth County

399 Monmouth Road
Oakhurst NJ 07755-1589

Ronald Vigliotti
Construction Official



Construction Code
Enforcement

732-531-5000
FAX 732-531-7696

**BEFORE A CERTIFICATE OF APPROVAL FOR USE OF
AN INGROUND POOL,
THE FOLLOWING CONDITIONS MUST BE MET:**

1. All final inspections must be completed and approved. We are not able to schedule your final inspections until your **As-Built plan** has been submitted. Final inspections include Building, Electric, Plumbing, Engineering.
2. At completion of the pool, you will be required to submit (2) two original sealed final "As Built" surveys indicating exactly what has been built in its final location with final grading elevations. Both of these surveys must be submitted to the Building Department for forwarding to the Township Engineer. The fee of \$250.00 is required to be paid at the time that the permit is applied for. (One of these copies will be forwarded to engineering for review.) Any re-submittals to engineering will incur a \$75.00 fee.
See attached for additional detail.
3. **Certificate of Approval will be issued once all approvals are in place, which include Building, Electric, Plumbing (if applicable), and Engineering. Please be advised that this process may take several days to complete.**

The information listed above is for your reference in obtaining your Certificate of Approval. Each project is different and may require additional information.

Township of Ocean

Monmouth County
399 Monmouth Road
Oakhurst NJ 07755-1589

Ronald Vigliotti
Construction Code Official



Department of
Community Development

732-531-5000
FAX 732-531-7696

OWNER ACKNOWLEDGEMENT – POOL

BLOCK _____ **LOT** _____

ADDRESS _____

PERMIT # _____ **DESCRIPTION** _____

I, _____, the property owner; understand that as per the State of New Jersey Uniform Construction Code, I will not use the above referenced pool until a final Certificate of Approval is issued by the Construction Code Official. This Certificate will be issued only after all inspections have been made and the required documentation has been received and approved. If used prior to the issuance of a Certificate of Approval, **I understand that I could face possible penalties of up to \$2,000 per violation.**

Signature

Date

Print Name

Township of Ocean

Monmouth County
399 Monmouth Road
Oakhurst NJ 07755-1589

Ronald Vigliotti
Construction Code Official

Department of
Community Development

732-531-5000
FAX 732-531-7696



CONTRACTOR ACKNOWLEDGEMENT

INGROUND POOL

BLOCK _____ **LOT** _____

ADDRESS _____

PERMIT # _____ **DESCRIPTION** _____

I, _____, authorized representative of _____
_____ (Company Name) understand that we are the responsible party in
the above referenced construction of an in-ground pool.

We further understand that we are responsible to construct this in-ground pool, without deviation, in its entirety as shown in the construction and grading plans approved by the Township of Ocean. We also understand that we are **required to submit an As-Built of the property** upon completion in order to receive the required approvals for the Certificate of Approval to be issued.

Signature

Date

Print Name

Township of Ocean

Monmouth County

399 Monmouth Road
Oakhurst NJ 07755-1589

Ronald Vigliotti
Construction Official



Department of
Community Development

732-531-5000
FAX 732-531-7696

POOL INSTALLATION/ INSPECTION INSTRUCTIONS

INGROUND POOLS

1. Pre-Collar – prior
2. Collar – after concrete is poured. Temporary fence must be installed.
3. Steel Inspection – for concrete pools. Temporary fence must be secured.
4. Drain inspection – plumbing
5. Bonding / Grid / Trench – Electrical inspection.
6. Final Fence Inspection – Permanent fence with self-closing and self latching gate installed.
7. Final Inspection – When pool is filled to include Building, Electrical, Plumbing and Engineering.

ABOVE GROUND POOLS

1. Electrical bonding and trench inspection
2. Final electrical inspection
3. Final building inspection

FAILURE TO CALL FOR ANY REQUIRED INSPECTION MAY RESULT IN A VIOLATION BEING ISSUED.